

# ***VERNON PARK PRIMARY SCHOOL***

## ***Charging and Remissions Policy***

Charges for school activities are incorporated in the Education Reform Act 1988. It has been the practice of this school to provide a number of educational visits as part of our programme of curriculum enrichment. These activities have been subsidised by the School with a major voluntary contribution by parents. The Act requires that the contributions by parents are voluntary if the activity takes place in school hours.

The Governing Body, Staff and Head Teacher believe the activities are a vital ingredient in the curriculum and we ask that parents support such visits by making voluntary financial contributions. No pupil will be excluded from an activity if the parents are unable or unwilling to contribute. However, if sufficient funding is not available, the activity cannot take place. Parents who foresee a problem in providing voluntary contributions for educational visits should contact the Head Teacher as soon as possible.

The school is open from 7am - 6pm, Monday to Thursday and 5.30pm Friday. The pupils attend from 8.55am until 3.15pm.

There are exceptions to the provision of free education during school hours in the following circumstances:

### Charging

1. Individual music tuition to individuals and groups of not more than four.
2. Any product of baking, craft, needlework etc. that you would like to own.
3. Activities which occur as optional extras i.e. outside school hours.
4. Voluntary financial contributions may be asked for any visits/activities in school time and outside school hours. Pupils eligible to Pupil Premium will be asked to contribute 50% of the educational visit costs. No pupil may be excluded from any such activity on the grounds that they have not paid a contribution. However, if sufficient funding is not available, the activity cannot take place.
5. Residential visits where the criteria 50% rule is met (i.e. the number of half days involved exceeds the number of pupil sessions which the child would have attended).

### Remissions

1. The discretion to remit in whole or in part any charge, which may be made by the school, has been vested in the Head Teacher.
2. Remission may be made on the grounds of educational considerations with regard to both the pupil and the School needs.
3. Remission may be made on the grounds of financial considerations with regard to both the pupil and the School needs.
4. Remissions may be made on a group or an individual basis.

### Damages and Losses

1. Any wilful breakage, damage or loss of school equipment or premises will be charged to the parents of pupils concerned.

The following standard charges will apply:

- Lost or damaged Reading Book/Library Book - at cost.
- Pencils, rulers etc. - at replacement cost.
- Water damage due to taps being left on and deliberate flooding - standard £25 minimum charge.
- Vandalism - at cost of replacement.
- Malicious damage - at cost.
- All other items at discretion of Head Teacher - at replacement cost.
- Broken windows accidental - no charge.

Annual Review by Governing Body: 15<sup>th</sup> May 2023

Review Date: May 2024